Year 11 Community and Family Studies
Assessment Task 1 2025

TOPIC: Resource Management – Interview & Report		**MARKS:** /30	
SUBMISSION REQUIREMENTS: Week 9 - Thursday 27th March 2025 via CANVAS Task must be submitted by 11.59pm		**WEIGHTING:** 30%	**COMPONENTS:** - KNOWLEDGE & UNDERSTANDING - SKILLS - RESEARCHING, ANALYSING, COMMUNICATING

TASK DESCRIPTON:

There are TWO parts to this INDIVDUAL task:

Part A

1. **Utilise** research methodology principles to construct and conduct an interview with **an individual who has a role in supporting a person with special needs**. This individual must support the person with special needs to _reach their goals_ and help them _better manage their resources._   A list of your questions must be submitted.

2. **Utilise** a process to record the interview, this could include **_video or audio_** recording and submit this along with your report.   /10

> Special needs can be defined as a person with any of various difficulties (such as physical, emotional, behavioural, or learning disability or impairment) that cause them to require additional or specialised services or accommodations. Examples for this task could include:
>
> *   The elderly
> *   A person with a disability
> *   A person with a diagnosed chronic illness or medical condition. Examples include arthritis or depression. This means the individual has a medical health care plan.

Part B

3. Using the data collected from the interview, students must write a report (750-word limit). In this report students must **describe** in detail how the interviewee contributes to the person with special needs in achieving their goals. In the report students need to also include how the interviewee **applies** management processes to demonstrate better use of resources.   /20

Students will be assessed on their ability to:

Interview:

*   ✓ Develop a structured interview that contains a range of suitable and relevant questions that will assist the student with writing their report.
*   ✓ Address the requirement of finding out how the interviewee supports the person with a special need _reach their goals_ and _better manage their resources_
*   ✓ Accurately record the interview by the means of either a video recording (with permission) or a voice recording.

Report:
Write a report (750-word limit) that describes how the individual contributes to a person with disabilities achieving their goals. The report must contain relevant quotes from the interviewee.

In order to describe in detail how the interviewee supports a person with a special need in achieving their goals and better managing their resources, students are encouraged to follow this scaffold:

Introduction: (subheading)

- ✓ Introduce the person with the special need and the role the interviewee plays in supporting them.
- ✓ Identify the goals (short and long term) that the person with special needs has.

Goal setting: (subheading)

- ✓ Describe in detail how the interviewee supports the person with special needs in reaching their goals.
- ✓ Describe how this goal setting would enhance the wellbeing of the person with special needs (link the different types of wellbeing -SPEECS)

Application of Management processes: (subheading)

- ✓ Identify the factors that would affect the person with special needs access to resources (age, gender, culture, disability, & socio-economic status)

- ✓ Explain how the interviewee helps to better manage the resources of the person with special needs by outlining suitable management strategies. Examples of management processes include:

  Developing personal management skills, improving communication, teach decision making and problem-solving skills, using interchangeable resources, provides support accessing support, engaging in education or training, advocacy.

- ✓ Recommend additional ways that the interviewee could apply further management processes to maximise the efficient use of resources.

Students also need to use relevant quotes from the interview to support their report ideas and findings.
Teacher email addresses for additional support outside class time:

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OUTCOMES TO BE ASSESSED:
P1.1   **Describes** the contribution an individual's experiences, values, attitudes, and beliefs make to the development of goals.
P4.1   **Utilises** research methodology appropriate to the study of social issues.
P5.1   **Applies** management processes to maximise the efficient use of resources.

DIRECTIONAL VERBS:
Describe – provide characteristics and features
Utilises – to make use of
Apply – Use, utilise, employ in a particular situation

ASSESSMENT MARKING CRITERIA

Outcome P4.1	Part A- Interview Recording	Mark	Grade
Utilises a research methodology that comprehensively records the information relating to a social issue. The interview method shows detailed, relevant questions. Subject specific terminology used extensively. • Designs comprehensive and effective interview questions that are applicable and transferable to the written report • Includes well developed and relevant opened and closed questions about how the support person assists a person with a disability to achieve their goals. • Includes strategic questions in interview • Includes a comprehensive, detailed and structured recording.		9-10	A
Utilises a research methodology that records detailed information relating to a social issue **T**he interview method and shows, relevant questions. Subject specific terminology used often. • Designs effective interview questions that are applicable and transferable to the written report • Includes relevant opened and closed questions about how the support person assists a person with a disability to achieve their goals. • Includes relevant questions • Includes a detailed and structured interview recording.		7-8	B
Utilises a research methodology that records the interview and shows interview questions. Subject specific terminology usually used. • Designs interview questions, some may/may not be applicable and transferable to the report • Includes opened and closed questions which refer to the roles the individual does • Includes somewhat questions • Includes a satisfactory recording.		5-6	C
Makes a basic attempt to **utilise** research methodology to record the interview and creates basic interview questions. Subject specific terminology attempted to be used. • Designs basic interview questions, some may/may not be relevant to the report • Includes basic opened and/or closed questions • Includes a basic recording.		3-4	D
Makes a minimal attempt to **utilise** research methodology to record the interview and creates limited interview questions. Subject specific terminology rarely used. • Limited interview questions, some may/may not be relevant to the report • May or may not include opened and/or closed questions. Questions appear rushed and not thought through • An unclear interview recording.		1-2	E

FEEDBACK: MARK: RANK:

ASSESSMENT MARKING CRITERIA	Mark	Grade
Outcomes P1.1 & P5.1 **Part B- Report**		
Describes to an exceptional standard the contribution a support person has to a person with a special need. Report includes comprehensive information about all of the following: - Includes an introduction of the person with special needs & their goals - Describes in detail the support provided - Describes in detail how access to support contributes to the achievement of goals and wellbeing for the person with a special need - Describes in detail how the support structures assist individuals to better manage personal resources. - Provides relevant quotes from the interview and includes them extensively throughout the report - Provides well thought recommendation(s) included in the conclusion of the report	17-20	A
Describes to a high standard the contribution a support person has to a person with a special need. Report includes detailed information about all of the following: - Includes an introduction of the person with special needs & their goals - Describes the support provided - Describes how access to support contributes to the achievement of goals for the person with a special need - Describes how the support structures assist individuals to better manage personal resources. - Provides relevant quotes from the interview and includes them throughout the report - Provides recommendation(s) included in the conclusion of the report	13 -16	B
Describes to a satisfactory standard the contribution a support person has to a person with a special need. Report includes information about most of the following: - Includes an introduction of the person with special needs & their goals - Describes the support provided - Outlines how access to support contributes to the achievement of goals for the person with a special need - Outlines how the support structures assist individuals to better manage personal resources. - May/ may not provide quotes from the interview are included in the report - May/ may not provide recommendation in the conclusion of the report	8-12	C
Describes to a basic standard the contribution a support person has to a person with a special need. Report may/ may not include information about some the following: - Includes a brief introduction of the person with special needs & their goals - Identifies the support provided - Identifies how access to support contributes to the achievement of goals for the person with a special need - Identifies how the support structures assist individuals to better manage personal resources. - May/ may not provide quotes from the interview in the report - Does not provide recommendation at the conclusion of the report	4-7	D
Describes to a limited standard the contribution a support person has to a person with a special need. - May/ may not include a limited introduction of the person with special needs & their goals - May/ may not name the support provided - May/ may not list how access to support contributes to the achievement of goals for the person with a special need - May or may not include quotes from the interview - Does not provide recommendation at the conclusion of the report	1-3	E

FEEDBACK: **MARK:**